RED BLUFF UNION ELEMENTARY SCHOOL DISTRICT

☐ **Certificated** ☐ **Substitute**

☐ **Classified** ☐ **Extra Duty**

☐ District Office (330)

☐ Jackson (331) ☐ Bidwell (332)

☐ Vista (333) ☐ Metteer (334)

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Substitute or Employee Name

Initial	Date	Who Subbing For **OR** Extra Duty Description	**REASON** SL, PNL, NO TELL SB-explain	CERT. SUB All Day ½ Day	Start Time	End Time	**TOTAL HOURS MINUS LUNCH**	**Program to Charge ("School Bus")**

Teacher/SA 01.0000.0.1110.1000._____._____
01.0100.0.1110.1000_____._____
01.0200.0.1110.1000_____._____

Secretary 01.0000.0.0000.2700._____._____

Health 01.0000.0.0000.3140. _____._____

Custodial 01.0000.0.0000.8100._____._____

Maintenance 01.8150.0.0000.8100. _____._____

Title 1 01.3010.0.1110.1000._____._____

SDC Para 01.3310.0.5770.1110._____._____

SDC Cert 01.6500.0.5770.1110._____ _____

RSP Para 01.3310.0.5770.1120._____._____

RSP Cert 01.6500.0.5770.1120._____ _____

Cafeteria 13.5310.0.0000.3700._____._____

Misc. account _____

_____ _____

Employee/Sub Signature Principal/Authorized Signature

Revised 2/28/19